

## Audit Committee Item 5.6

**Subject:** Audit Committee Terms of Reference Update  
**Date of meeting:** Tuesday 5<sup>th</sup> March 2019  
**Prepared by:** Claire Wilson, Chief Finance Officer  
**Presented by:** Claire Wilson, Chief Finance Officer  
**Purpose of Report:** For approval

BAF Ref	Impact on BAF
2.3	Supports assurance arrangements required to oversee data quality improvements identified as a key risk in 2018/19.

### 1. Executive Summary

The Audit Committee has a key role to play in the oversight and assurance of data quality processes on behalf on the board of directors. This is a key area of focus for the Trust and so the Terms of Reference of the committee has been updated to make specific reference to its role in this regard.

The Board of Directors are asked to approve the updated Terms of Reference attached to account for this change.

### 2. Terms of Reference Update

The following addition has been made to the duties and responsibilities of the committee:

[In particular, the Committee shall review the adequacy and effectiveness of:]

- *the policies and procedures in place to support high quality Data Quality for robust decision making and external reporting*

### 3. Recommendations

The Board of Directors are asked to approve the revised Terms of Reference as set out in Appendix 1.